




# Privacy Policy

Pilot Theory Online

Version 1.0

12/11/25


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	<b>Privacy Policy</b>	Version 1.0
		12/11/25

# 1. Document Management

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## 1.2 Revision Record

Version	Date	Description	Author
1.0	12/11/25	Initial release	Cameron Murphy

## 1.3 List of Effective Pages

Section	Page	Version	Date
1. Document Management	1	1.0	12/11/25
2. Information we Collect	3	1.0	12/11/25
3. How we use your Information	3	1.0	12/11/25
4. Data Sharing	3	1.0	12/11/25
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## 2. Information we Collect

We may collect the following personal information from you:

- Names.
- Email addresses
- Payment details.

This information is collected via our booking forms when you schedule private tuition sessions with us and when you purchase our products and services.

## 3. How we use your Information

We use the data collected for the following purposes:

- To manage bookings and provide our private tuition services.
- To communicate with you regarding your sessions, updates, or enquiries.
- For payment processing and record-keeping.

We do not use your data for marketing purposes unless explicitly agreed upon by you.

## 4. Data Sharing

Your information is treated as confidential. We do not share your personal data with third parties unless required by law or with your explicit consent. Payment processing may involve trusted third-party services, but these providers are GDPR-compliant.


## 5. Data Retention

We retain your personal data only as long as necessary to provide our services and comply with legal obligations. Once your data is no longer needed, it will be securely deleted or anonymised.

## 6. Your Rights under GDPR

Under the GDPR, you have the following rights regarding your personal data:

- Access: You can request a copy of the personal data we hold about you.
- Rectification: You can request corrections to your personal data if it is incomplete or inaccurate.

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- Erasure: You can request deletion of your personal data where applicable.
- Restriction: You can object to data processing under certain circumstances.

To exercise these rights, please contact us at [cameron@pilottheoryonline.com](mailto:cameron@pilottheoryonline.com).

## 7. Data Security

We implement appropriate technical and organisational measures to ensure your data is secure and protected against unauthorised access, alteration, disclosure, or destruction.

## 8. Age Restrictions

Our services are intended for individuals aged 18 and above. We do not knowingly collect data from minors, without explicit permission from a legal guardian. If we become aware of any data collected from someone under 18, without the mentioned permission, it will be promptly deleted.

## 9. Changes to this Policy

We may update this privacy policy from time to time to reflect changes in our practices or legal requirements. Any major updates will be posted on our website, and we encourage you to review this policy periodically.

## 10. Contact Information

If you have any questions about this policy, please contact us using the following contact details:

- Email: [cameron@pilottheoryonline.com](mailto:cameron@pilottheoryonline.com)
- Mobile: +447398063399
- Website: [www.pilottheoryonline.com](http://www.pilottheoryonline.com)

**Thank you for choosing Pilot Theory Online!**